

AGENDA

**REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
(502) 875-8500**

**MAY 19, 2003
5:00 P.M. (EST)**

**1. INVOCATION
ROLL CALL
MINUTES**

Rev. Jackson Brewer, First United Methodist

April 7, 2003 Work Session & Special Meeting; April 21, 2003 Regular Meeting; April 28, 2003 Special Meeting; May 5, 2003 Work Session & Special Meeting

MAYOR'S REPORT

2. CEREMONIAL ITEMS

2.1 Presentation on Project "Safe Place".

3. ORDINANCES

3.1 An Ordinance Rezoning Property Located at Lot 4 of West Ridge Subdivision from "AG" and "CH" to "CH".

Purpose: Mr. Charlie Jones, attorney for Frankfort Depot, is requesting approval of a Zone Map Amendment (Rezoning) for Lot 4 of the West Ridge Plaza Plat, from AG (Agriculture) and CH (Highway Commercial) to CH (Highway Commercial), for the potential use of a restaurant. The subject site is located at the southeast corner of West Ridge Drive and Vandalay Drive, containing approximately 1.79 acres.

Background: KRS requires that a public hearing be held by the Planning Commission and that the Planning Commission's recommendation be forwarded to the Local Government (Board of Commissioners) for final approval or denial.

Should the Board of Commissioners desire to not follow the Planning Commission's recommendation, then the item must be tabled and a request made for a verbatim transcript of the Planning Commission meeting, which must be obtained before the item can be heard by the Board. The Board of Commissioners will then be required to make their own findings of fact based on the verbatim transcript or hold its own public hearing and then make findings of fact.

On 2/19/03, the Frankfort-Franklin County Planning Commission held a public hearing to consider a zone change request for this property. The public hearing was closed and the item was tabled for a summary of the testimony to be prepared.

On 3/27/03, the Planning Commission adopted the summary of testimony, made findings of fact and voted to recommend approval of the zone change based on the adopted findings of fact (attached). The supported motion was to amend the zoning map as requested by the applicant.

The minutes (findings of fact) were accepted on 4/24/03 by the Frankfort/Franklin County Planning Commission.

Impact: An approval to support the Frankfort/Franklin County Planning Commission's recommendation for a zone map amendment would result in Lot 4 of the West Ridge Subdivision being rezoned from AG (Agriculture) and CH (Commercial Highway) to become CH (Commercial Highway).

Recommendation: Approval.

Attachments: Ordinance.
Minutes, Frankfort/Franklin County Planning Commission, dated 3/27/03.
Report and Recommendation dated 2/11/03.

Contact Person

Name: Gary Muller
Title: Director
Department: Planning and Building Codes
Phone: (502) 875-8513
E-mail: GMuller@fewpb.com

3.2 An Ordinance Appropriating the Revenue to be Received by the City of Frankfort for Fiscal Year 2003-2004.

Purpose: The purpose of this ordinance is to appropriate revenue to be received and expended by the City of Frankfort for Fiscal Year 2003-2004 in accordance with the budget submitted and approved by its adoption.

Attachments: Ordinance.

Contact Person

Name:	Gary Muller	James C. Rogers
Title:	Acting City Manager	Director
Department:	City Manager	Finance
Phone:	(502) 875-8513	(502) 875-8505
E-mail:	GMuller@fewpb.com	Jrogers@fewpb.com

3.3 An Ordinance Amending Ordinance No. 18, 2002 Series, Ordinance No. 4, 2003 Series, and Frankfort Municipal Code Sections 2.93.030 Pay Plan, 2.93.050 Bi-Weekly Rates, 2.93.055 Positions for Sewer Division (Salary Ordinance).

Purpose: The purpose of this ordinance is to amend existing ordinances relating to salary and wages for officers and employees of the City of Frankfort and enacts a three percent (3%) salary increment for full-time regular personnel for fiscal year 2003-2004.

Attachments: Ordinance.

Contact Person

Name: Gary Muller
Title: Acting City Manager
Department: City Manager
Phone: (502) 875-8513
E-mail: GMuller@fewpb.com

3.4 An Ordinance Creating the Position of Police Information Technology Officer.

Purpose: The purpose of this ordinance is to create the position of Police Information Technology Officer.

Background: Over the past three years much of the Operations Commander's time has been devoted to procurement of computer equipment, evaluation and recommendation of systems and software, and providing oversight of the implementation process. These activities were done in addition to his assignment as Operations Division Commander. The Department cannot continue to give fragmented, part-time attention to its records management system and its record keeping and record analysis functions as well as to its reporting responsibilities to oversight criminal justice organizations such as the Kentucky Justice Cabinet, Kentucky State Police, and Federal Bureau of Investigation.

If approved, this position will be responsible for supervision of Records Section employees, administration of the Department's records management system (RMS) and training of officers and employees in use of RMS, perform problem-solving with regard to hardware and software performance of the system; and for research, procurement recommendations, and policy development for emerging technology. The position will serve as liaison with the City's and the Plant Board's computer specialists, as well as serving as a resource person for E-911's computer aided dispatch system (CAD) which is integrated with the Police Department's records management system.

Attachments: Ordinance.

Contact Person

Name: Ted W. Evans
Title: Chief
Department: Police
Phone: (502) 875-8523
E-mail: Tevans@fewpb.com

3.5 An Ordinance Amending Ordinance No. 15, 1998 Series, and Frankfort Municipal Code Chapter 2.63 Disaster and Emergency Services

Purpose: The purpose of this ordinance is to amend existing ordinance by providing compensation and benefits for the Director for Disaster & Emergency Services.

Background: The position of Disaster and Emergency Services Director has previously been held by the Fire Chief. Duties, responsibilities and qualifications of the position are prescribed by KRS 39A - 39F.

Financial Analysis: Funds are allocated for this position for Fiscal Year 2003-2004.

Recommendation: Approval.

Contact Person

Name: Wallace Possich
Title: Chief
Department: Fire
Phone: (502) 875-8511
E-Mail: wpossich@fewpb.com

4. ORDERS

- 4.1 An Order Committing the Local Share of Funds Necessary to Secure a Section 5309 Grant Application with the Department of Transportation, United States of America, under the Federal Transit Act of 1964, as amended (Public Works Department).

Purpose: The purpose of this item is to consider an order committing the local share of funds necessary to secure a Section 5309 Grant under the Federal Transit Act.

Background: This order must be adopted to apply for a Section 5309 Grant for capital assistance to be used for new route signs, refurbishing bus shelters, and large maintenance on bus garage and buses.

The Section 5309 Grant will be in the amount of \$75,000. (80% Federal \$60,000; 10% State \$7,500; and 10% City \$7,500)

Recommendation: Approval.

Attachments: Order.

Contact Person:

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 875-8565
E-mail: jhackbrt@fewpb.com

5. RESOLUTIONS

None.

6. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Commission member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

- 6.1 Bid Award: Pool Chemicals for the 2003 Swimming Season (Parks and Recreation).

Purpose: The purpose of this item is to consider awarding the contract for supplying of pool chemicals for the 2003 season.

Background: On 3/17/03, the Board of Commissioners authorized Parks and Recreation to advertise for bids for pool chemicals for the 2003 swimming season. On 4/10/03 at 2:00 p.m. bids were received and opened at the Parks and Recreation Department. Three bids were received and are recommended for acceptance as follow:

3" Calcium Hypo Chlorite Tablets: Ulrich Chemical, Inc., Lexington, Kentucky submitted the low bid of \$1.55 lb., total price \$8,525.00 (based on using 5,500 lbs.; total usage may exceed that amount).

Four 55 Gal. Drums of 20 deg. Muriatic Acid: Ulrich Chemical, Inc., was the sole bidder at \$1.75 gallon, total price \$385.00.

Six 15 Gal. Drums of 20 deg. Muriatic Acid: Gym & Swim, Louisville, Kentucky submitted the low bid of \$27.35 drum, total price \$164.10.

Granular Cynauric Acid: Spear Corporation, Roachdale, Indiana submitted the low bid of \$588.00 plus shipping of \$130.00, total price \$718.00.

Financial analysis: The anticipated cost for pool chemicals is \$9,792 to \$12,892, which is budgeted in Division 82.

Recommendation: Approval.

Attachments: Memorandum to Parks & Recreation Director dated 4/11/03.
Bid Sheets.

Contact Person:

Name: Steve Brooks
Title: Director
Department: Parks & Recreation
Phone: (502) 875-8575
E-Mail: parksrec@mis.net

6.2 Bid Award: Street Resurfacing Project (Public Works Department).

Purpose: The purpose of this item is to consider a bid award and contract execution for the 2003 Street Resurfacing Project to H.G. Mays, Inc.

Background: On 5/8/03, the City received two bids for the 2003 Street Resurfacing Project as shown on the attached Bid Tabulation. H.G. Mays, Inc. was the low bidder in the amount of \$38.33/ton for surface mix. Last year's price was \$37.94/ton.

The Public Works Department held a public hearing on 5/12/03 to receive public comment prior to finalizing the 2003 Paving List. Anticipated start date for this year's program is in June, 2003.

Financial Analysis: This year's program will cost approximately \$250,000. Funds are available in the Municipal Aid Account (535.00.51100).

Recommendation: Approval.

Attachments: 2003 Street Resurfacing List.
Bid Tabulation.
Agreement.

Contact Person:

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 875-8565
E-mail: jhackbrt@fewpb.com

6.3 Bid Award: Code Improvements – 107 Bridge Street (Public Works Department).

Purpose: The purpose of this item is to consider a bid award and contract execution for the Code Improvement Project at 107 Bridge Street with Meyer – Midwest, Inc.

Background: The City is required to upgrade the rear stairwell of the 107 Bridge Street Building to meet fire code. The project consists of finishing the exit stairway that connects the first floor level with the exterior at the basement level. Construction work includes: new wood stud walls

and gypsum board partitions, wood and metal door frames, wood and metal doors, door hardware, toilet and bath accessories, painting, and emergency exit signs. The City opened three bids on 5/7/03 ranging from \$27,500 to \$21,800. After performing reference checks, David Banks, the project architect, recommends awarding the contract to the low bidder, Meyer-Midwest, Inc. Construction is slated to begin 10 days after contract execution and the contractor has 75 days to complete the project (mid-August).

Financial Analysis: Funding for the project is allocated in the 2002-2003 Capital Improvement Account 90-53295.

Recommendations: Approval.

Attachments: Letter from David Banks dated 5/8/03.
Bid Tabulation Sheet.
Agreement.

Contact Person

Name:	Jeff Hackbart	David Banks
Title:	Director	Architect
Department:	Public Works	Architects and Associates, P.S.C.
Phone:	(502)875-8563	(502) 875-5800
E-Mail	jhackbrt@fewpb.com	

6.4 Bid Award: Tobacco Lease - Carpenter and Fincel Farms (Finance Department).

Purpose: The purpose of this item is to consider the leasing of the City's Tobacco Base Quota consisting of 11,445 lbs. for calendar year 2003 to John M. Mitchell, P.O. Box 477, Midway, Kentucky.

Background: On 4/26/03, the Board authorized the Finance Department to advertise for bids to lease the tobacco base quota for 2003. On 5/12/03, one bid was received and opened in the amount of \$.70 pound, total extended price of \$8,011.50.

Financial Analysis: \$.70 for 11,445 lbs. = \$8,011.50.

Recommendation: Approval.

Attachment: Bid Tabulation Sheet.

Contact Person:

Name:	James C. Rogers
Title:	Director
Department:	Finance
Phone:	(502) 875-8505
E-Mail:	jrogers@fewpb.com

6.5 Bid Award: Heavy Duty Vehicle Lift for Central Garage Facility (Finance Department).

Purpose: The purpose of this item is to consider the bid award for the purchase of Model 24080 Four-post Surface Heavy Duty Lift for the City's Central Garage Facility. This lift will be used to elevate large trucks and buses to facilitate service and repairs.

Background: The Board authorized the Finance Department to advertise for bids to purchase a lift for the Central Garage Facility. On 5/14/03, the bid opening was held with one sole bid

received from Challenger Lifts in the amount of \$55,681.10, for Model 24080 four-post surface mounted 80,000 lb. capacity heavy duty lift which meets all specifications. Delivery and installation will be six weeks from the time of the order.

Financial Analysis: Funding is allocated in equipment account 100.63.56550.

Recommendation: Approval.

Attachment: Bid Tabulation.

Contact Person:

Name: James C. Rogers
Title: Director
Department: Finance
Phone: (502) 875-8505
E-Mail: jrogers@FEWPB.com

6.6 Authorization to Purchase: GPS/GIS Software, Hardware, and Professional Services (Communications).

Background: The E911 Dispatch Center has purchased mapping display software that interfaces with its CAD (Computer Aided Dispatch) software and the Police Department's RMS (Records Management System) software. This software requires the initial installation and ongoing maintenance of base map addressing data. Much of this data has already been developed by the Frankfort Electric and Water Plant Board (FEWPB), the Franklin County Property Valuation Administrator (PVA), and the Franklin County School Board (FCSB).

All three of these entities have contracted with MapSync for the development and maintenance of this data. MapSync has proposed to extend their services to the City of Frankfort for the purposes of formatting this data to the needs of the E911 Dispatch Center. These services would also include a Global Positioning unit for the purpose of maintaining the database.

The quote from MapSync takes into account that they have already largely created and are privy to the existing data. The hiring of a different service provider would require the development of a new database.

The E911 Advisory Board recommends that MapSync be hired to provide these professional services.

Pricing: \$26,205 includes all related software, hardware, training, and the first year's support. Support after the first year will be billed at a rate of \$1,300 per year.

Financial Analysis:	MapSync Professional Services:	\$ 26,205
	First year maintenance:	Included
	Total:	\$ 26,205

The funds for this purchase are appropriated in the E911 Budget.

Recommendation: Approval.

Attachments: Implementation and training plan.
GPS hardware unit.

Contact Person

Name: Daryl S. Hensley

Title: Director
Department: Communications
Phone: (502) 875-8582
E-mail: dhensley@fewpb.com

6.7 Proposed Revision to Engineering Services Contract with HMB Professional Engineers, Inc. (Sewer Department).

Purpose: The purpose of this item is to consider a revision to the Engineering Service Contract with HMB Professional Engineers, Inc. to perform consulting services associated with sewer relocation for the widening of U.S. 421 from U.S. 60 to Chenault Road (Section 1). The Kentucky Transportation Cabinet (KTC) is performing the widening.

Background: In 09/02 the KTC forwarded a letter to the Sewer Department authorizing the Department to perform necessary field location and engineering studies to adequately locate and make a determination whether the existing sanitary sewer facilities would have to be relocated to accommodate the proposed construction. This work is being done to determine if acquisition of permanent easements will be required for the proposed relocations. This letter stated that any costs incurred for the aforesaid work would be eligible for reimbursement by KTC through an Engineering Services Agreement. At the 1/9/03 Board of Commissioners meeting, a contract in the amount of \$11,192.21 with HMB was approved. Subsequent to submittal to the KTC, the Cabinet has requested additional work be performed and a revised contract be submitted. The revised contract is in the amount of \$38,635.51.

Financial Analysis: This is a reimbursable contract with the Kentucky Transportation Cabinet.

Recommendation: Approval.

Attachments: Revised Engineering Services Contract with HMB.

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: (502) 875-2448
Email: wscalf@fewpb.com

6.8 Sewer Extension Contract for Signal Ridge, Section C, at River Bend Subdivision (Sewer Department).

Purpose: The purpose of this item is to consider a sewer extension contract with Meyer-Williams Enterprises for Signal Ridge, Section C, at River Bend Subdivision, which is zoned residential development of 5 lots with improvements including 3 new manholes; 327 feet of 8-inch SDR35 pipe serving Lots 68, 69, 70, 79, and 80.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the City, a contract must be entered into between the developer and the City of Frankfort.

The contract has been signed by Meyer-Williams Enterprises. Sanitary sewer plans and specifications have been prepared and submitted to the Sewer Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final

acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval.

Attachments: Sewer Extension Contract.

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: (502) 875-2448
Email: wscalf@fewpb.com

6.9 Sewer Extension Contract for The Maples Subdivision, Section 2, off Steadmantown Lane (Sewer Department).

Purpose: The purpose of this item is to consider a sewer extension contract with Edward Kelsey, owner of The Maples Subdivision, Section 2, to accept 579 feet of 8-inch SDR35 pipe and 2 manholes serving Lots 1, 2, 3, 4, 5, 42, 43, 44, 45, 46, 47, 48, 49, 76, 77, 78, and 79.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the City, a contract must be entered into between the developer and the City of Frankfort.

Edward Kelsey has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval.

Attachments: Sewer Extension Contract.

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: (502) 875-2448
Email: wscalf@fewpb.com

6.10 Grant Application: 2003 Kentucky Urban and Community Forestry Grant (Parks & Recreation).

Purpose: The purpose of this item is to consider an application for 2003 Kentucky Urban and Community Forestry Grant funds and authorization for the Mayor to execute all grant related documents.

Background: The deadline for filing the above application is 5/30/03. The application is to request grant funding to be used to address conflicts that involve street trees and utilities. Once the conflicts, strengths and weaknesses of existing policies have been analyzed, a cooperative strategy will be developed along with recommendations for action or ordinance changes to accommodate the strategy. Specifications for pruning under or near utilities and appropriate treatments for different kinds of utilities will be developed. Training for personnel who prune under or near utilities will be included.

Two pilot projects will be formulated to demonstrate proper tree planting near utilities: one on an existing site which was developed based on old requirements and one on a site that is being planned to incorporate use of more recent requirements. The sites will be analyzed and landscape plans for proper planting near utilities will be developed for each site. Actual planting will take place with a subsequent Urban and Community Forestry Grant.

A report on the conclusions of this process will be developed and incorporated into the Management Plan.

Financial Analysis: The anticipated budget for this project is \$20,000 which includes \$14,000 for consultant services and \$6,000 in-kind work. The grant is on a 50/50 basis: \$10,000 grant funds; \$4,000 city cash from Parks and Recreation budget; and \$6,000 city in-kind match for labor, equipment usage, etc.

Recommendation: Approval.

Attachments: None.

Contact Person

Name:	Steve Brooks	Andrew Cammack
Title:	Director	City Arborist
Department:	Parks & Recreation	Parks & Recreation
Phone:	(502) 875-8574	
E-Mail:	parksrec@mis.net	

6.11 Proposal for Executive Search Services for the Position of City Manager.

Purpose: The purpose of this item is to consider The Mercer Group, Inc., for executive search services for the position of City Manager.

Background: Four proposals were received for performing executive search services and support in connection with the recruitment of a new City Manager. Following review of the proposals, The Mercer Group, Inc., is being recommended for the search services. The Mercer Group, Inc., is an independent management consulting firm incorporated in the State of Georgia and operates nationwide. The company's search will involve a seven-step process: position analysis, recruitment process, resume review, candidate screening, background investigation, interview process and negotiation and follow-up.

Financial Analysis: Fee for services is \$12,500 plus not-to-exceed expenses of \$7,500. This does not include the travel cost for final candidates to interview with the Board of Commissioners. Funding is available in contingency account 95.53295.

Recommendation: Approval.

Contact Person

Name:	Gary Muller
Title:	Acting City Manager
Department:	City Manager
Phone:	(502) 875-8513
Email:	GMuller@fewpb.com

6.12 Personnel.

Effective

<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Date</u>	<u>Other</u>
Appointment	Travis A. Curtsinger	Police	5/20/03	Patrol Officer
Appointment	Derrick W. Napier	Police	5/20/03	Patrol Officer
Appointment	George C. Quire	Police	5/20/03	Patrol Officer
Appointment	Scott M. Wilcoxson	Police	5/20/03	Patrol Officer
Appointment	Jessica Kessler	Communications	5/20/03	Telecommunicator
Conditional Offer of Employment*	Thomas Van Natta, Jr.	Police	5/20/03	Patrol Officer
Reclassification/ Transfer	Andrew Stivers	Communications	5/20/03	From position of Equipment Operator I to Telecommunicator, Transfer from Public Works (Sanitation) to Communications
Termination	Mark McKinney	Public Works	4/28/03	Bus Driver, authorize payment accrued leave, 35.5 hours vacation, 6 hours holiday
Termination	Billie Jean Durbin	Sewer	4/22/03	Office Assistant, authorize payment accrued leave, 7.5 hrs. vacation

*Contingent upon successful completion of physical, psychological, polygraph and drug screen examinations

Attachments: None.

Contact Person
Name: Gary Muller
Title: Acting City Manager
Department: City Manager
Phone: (502) 875-8513
E-mail: GMuller@fewpb.com

7. BOARD APPOINTMENTS

8. OLD BUSINESS

8.1 Requested Funding and "Memorandum of Agreement" by Save the Grand Theatre, Inc.

Purpose: Mr. William Cull, on behalf of Save the Grand Theatre Inc., is requesting authorization for the Mayor to execute the attached "Memorandum of Agreement" by the Save the Grand Theatre, Inc., proposed with the City of Frankfort.

Background: The Board of Commissioners and staff have continued to work with the Save the Grand Theatre, Inc.(SGI), in an effort to provide general support and "seed money" to catapult the project into reality.

In August, 2002, the Board of Commissioners motioned and approved to allocate a maximum of \$130,000 from the repayment of CDBG (Community Development Block Grant) commitments by current users. This funding was to be applied to the purchase option and for design & development costs for restoration of the Grand Theatre Property. Staff understands that \$60,000 is being used for partial payments toward the purchase of the property and the remaining \$70,000 has been used for initial schematic design.

The previous City Manager requested that Mr. Cull provide a written memorandum of agreement to be presented to the Board. This was received on 4/7/03, discussed on 5/5/03 at the Board work session and has since been modified as of 5/14/03.

Financial Analysis: The requested \$370,000 is not currently budgeted nor proposed in the FY03/04 budget. The first payment of \$185,000 is secured by a co-mortgage and the second payment of \$185,000 is only required if the County adopted the transient room tax.

It is important to note that paragraph # 2, 6, 8, & 9 are new (as suggested and discussed with staff) and that paragraph # 4 & 5 have been amended (as requested by staff).

Recommendation: The Board needs to determine: (1) The amount of funds (if any) and when they will be provided; (2) That the amendment is agreeable to the Commission; (3) That the agreement be reviewed and approved by legal counsel; and (4) to authorize the Mayor to execute the accepted agreement.

Attachments: Memorandum of Agreement.

Contact Person

Name: Gary Muller
Title: Acting City Manager
Department: City Manager
Phone: (502) 875-8513
Email: GMuller@fewpb.com

Ramona Newman
Project Specialist
City Manager
(502) 875-8500
Rnewman@fewpb.com

9. NEW BUSINESS

9.1 Contract Award: Pump Evaluation and Pump Design Services (Sewer Department).

Purpose: The purpose of this item is to consider awarding a contract to Quest Engineers, Inc. to perform pump evaluation and pump design services for Sewer Department.

Background: On 3/19/03, the Sewer Department received Statements of Qualifications from three firms in response to its Request for Qualifications. On 4/3/03, the Sewer Department interviewed all three firms that submitted qualifications. The selected consultant will assist with all aspects of the Sewer Department's pump stations. Quest Engineers has been selected as the most qualified firm based upon the interviews and the documentation submitted by the firms, point summary from the interviews is attached.

Financial Analysis: Funding for this project is available in account 300.68.56550. Contract is currently being negotiated and will be finalized and forwarded for legal review prior to Board action on 5/19/03.

Recommendation: Approval.

Attachments: Point Summary.

Contract (Will have available within the next week).

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: (502) 875-2448
Email: wscalf@fewpb.com

10. CITIZEN COMMENTS (Non-agenda items)

11. COMMISSIONER COMMENTS

12. ADJOURNMENT